

Welcome to the Geneva Joint 4 - Woods School Principal / District Administrator Search!

District Data

District Grades	4K-8th
Enrollment	192
Administrators	2
Teachers.....	19
Support Staff	8
Annual Operating Budget.....	\$3.5 million

About Geneva Joint 4 - Woods School

N2575 Snake Road, Lake Geneva, WI 53147

Geneva Jt 4-Woods School serves the Geneva and Linn Townships in Walworth County in southeast Wisconsin. The District includes 6 square miles between Lake Como and Geneva Lake. It serves students in 4K through 8th grade and includes one class per grade level. Following Woods School, the students will attend Lake Geneva-Genoa City Union High School.

Woods School is an historical facility functioning as the oldest continuously operating elementary school in Wisconsin. It has been in operation for over 160 years. Because of this, the school community is multi-generational with many current students being the children and grandchildren of Woods School graduates.

Geneva Jt 4 is also the “district of choice” for many other students. Approximately half of the current enrollment is composed of students whose parents have chosen to open enroll them into Woods School.

The Woods School remodeling project, completed in 2018, was approved by the voters in a 2016 referendum. The remodeling created a new addition consisting of a science lab, gymnasium, serving kitchen, more classrooms and storage space, as well as security upgrades to the entire school.

Students attending Woods School enjoy participating in the ski program, girls volleyball, boys and girls basketball, soccer, track, band, chorus, and a musical. Furthermore, the District offers a Silent Auction, Pilgrim Feast, Math 24 competition, Artsonia, forensics, Anthology, cultural lunches, and a variety show.

Related Websites

- [Geneva Joint 4 School District](#)
- [Friends of Woods School](#)



About the Geneva Jt 4 - Woods School Community



About the Community

The Woods School community in Walworth County includes a population of approximately 7,700 in southeastern Wisconsin. The community is located between Lake Como and Geneva Lake, approximately 35 miles southwest of Milwaukee and 90 miles northwest of Chicago.

Area residents may frequent the water park, many great restaurants, golf courses, lakes, shopping, beaches, parks, and trails. Many residents also enjoy the Geneva Lake Museum, the YMCA, and the almost 26 miles of Shore Path that features historic estates around Geneva Lake. In addition, there are many special events to attend, including the dozens of events that comprise the nine-day Winterfest and the Venetian Festival in August. The resorts in the area are well-known.

Related Websites

- [Town of Geneva](#)
- [Lake Geneva Chamber of Commerce](#)
- [Lake Geneva Public Library](#)

Candidate Profile

Principal / District Administrator

Geneva Joint 4 School District seeks a Principal/District Administrator who trusts and supports staff members as professionals, is skilled in communications, and builds positive relationships within the school community. It is expected that this individual will be highly visible in the school, at school events, and in the community. The successful candidate will demonstrate integrity and follow through on commitments and promises. This individual will be expected to build on the school's strong tradition of high expectations and academic excellence.

As the leader of the Woods School, the new Administrator must be able to effectively prioritize his/her time, but always place students and student learning first. The next Principal/District Administrator will need to demonstrate a strong ability in each of the following areas:

People Skills: Will have the ability to listen to and work with staff, students, Board of Education, and community, be approachable, highly visible in the school, and demonstrate an appreciation of the school culture. The successful candidate will possess the ability to inspire staff members to reach their full potential.

Financial Skills: Must be knowledgeable about school finances, have business acumen to manage the district's financial resources, and set financial and instructional priorities. This person will need to be able to interpret financial data in order to accurately predict future financial circumstances and develop long-term projections and plans.

Leadership: Should be a collaborative leader who involves appropriate staff members as well as those affected in the decision-making process. This person will bring an energetic approach to solving problems and will not accept less than the best. Previous elementary/middle school experience is preferred, but not required.

Communications: Demonstrates strong written and verbal communication skills. Can explain school district instructional programs and financial issues to community members in a clear and consistent fashion through various media formats. The person selected will need to maintain a network of consistent and timely District communications to internal and external stakeholders through a variety of channels.

District Vision
"Effort Breeds Excellence"



Mission Statement

Woods School, together with our families and community, is committed to providing every child an outstanding education by blending time proven and innovative teaching practices in a safe and caring environment. This mission will guide our children to individual success and lifelong learning, while honoring our unique school traditions.

Application Process

Timeline

Application Deadline	May 24, 2021
Review of Applications	May 25, 2021
First Round of Interviews.....	May 27 & 28, 2021
Final Round of Interviews & Final Selection.....	June 3, 2021
Start Date.....	July 1, 2021

Requirements

Candidates must hold or be eligible for a Wisconsin superintendent's license.

Search Information

A description of the application process may be found on the WASB website: [Application Process](#)

Application deadline: May 24, 2021

Duties begin: July 1, 2021

Geneva Joint 4 - Woods School District website: www.woodsschool.com

Inquiries

Geneva Joint 4 - Woods School Superintendent Search
George Steffen, Search Services Consultant, gsteffen@wasb.org
Sally Sweitzer, Search Services Coordinator, ssweitzer@wasb.org
Wisconsin Association of School Boards
122 W. Washington Ave., Suite 400
Madison, WI 53703
(608)257-2622

