

Welcome to the District Administrator Search for the Clayton School District



Timeline

Application Deadline.....	February 24 , 2023
Review of Applications.....	February 27, 2023
First Interviews	March 6 & 7, 2023
Final Interviews.....	March 13, 2023
Start Date	July 1, 2023

Application Process

Requirements

Candidates must hold or be eligible for a Wisconsin superintendent’s license.

Search Information

Application process: www.wasb.org.

1. Create an account in the Search Services Portal
2. Complete your Profile
3. Apply to the Clayton search

Our website: claytonsd.k12.wi.us

Application deadline: February 24, 2023

Duties will begin July 1, 2023

Inquiries

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District Statistics

District Grades.....	4K-12
Enrollment.....	290
Administrators	4
Teachers.....	35
Support Staff.....	21
Operating Budget.....	\$6.5 million
Fund 46 balance.....	\$200,000

District Mission

The Clayton School District promotes unique programming opportunities, empowering students to maximize potential and become successful, productive, well rounded citizens proud to say, “We Are Clayton.”

Clayton School District Superintendent

Candidate Profile

The Clayton School District is seeking a creative educational leader who will inspire and support the continuous improvement of learning opportunities for all students. The successful candidate will demonstrate versatility, approachability, integrity, and the ability to bring the school system, parents, and community members together in a partnership focused on meeting students' needs. The leader of the Clayton School District must be an innovative problem solver and an open-minded, yet decisive, administrator who is able to bring out the best in others. The next superintendent will also need to have the ability to:

Leadership

- listen to multiple points of view before making a decision or bringing a recommendation to the Board.
- consistently follow through on commitments once a decision is made.
- observe and provide constructive feedback but not micromanage.
- delegate when appropriate and demonstrate trust in staff.
- be a strong promoter of the educational opportunities provided by the district.

People Skills

- build trusting, positive relationships with district staff, the school board, parents, and community members.
- be approachable and highly visible in the school and community.
- possess a positive attitude and sense of humor.
- demonstrate a strong team-building skill set and a willingness to collaborate with others.
- define roles and responsibilities of district leaders, support task delegation, and ensure accountability occurs.

Communication

- explain instructional programs and financial issues to community members and staff in a clear, consistent manner.
- commit to being transparent and keeping all stakeholders engaged and informed.
- demonstrate effective listening and speaking skills.

Instructional Leadership

- support innovative programs, strategies, and technology.
- promote a variety of learning opportunities at all school levels.
- recruit and retain high-quality staff.

Fiscal Management

- understand school finance and appropriately utilize grant writing opportunities.
- manage resources to sustain and strengthen program offerings, maintain facilities, and provide funding for improvement projects.



About the School District

236 Polk Ave West / P.O. Box 130 / Clayton WI 54004 / 715.948.2163

The Clayton School District is nestled in the supportive community of Clayton, Wisconsin. The district serves the Village of Clayton and surrounding townships of Clayton, Turtle Lake, and Vance Creek. The district has one 4K-12 school building that provides excellent mentoring opportunities. There are 290 students and 57 staff members, and the district boasts a community Child Care Center and state of the art community Fitness Center.

The Clayton School has been graduating students since 1918 and continues to have successful programs at all levels. A commitment to small class sizes from elementary through high school has been a building block of the schools positive Open Enrollment numbers since it began in 1998. More than half of the Clayton graduates enter postsecondary institutions with an average of 8 credits already on college transcripts. Courses provided by universities and technical colleges are offered onsite and fill large portions of many junior and senior course schedules. Our many successful co-curricular activities include championships in athletics, music, drama/speaking, marching band, and art. These co-curricular groups are greatly supported through a variety of booster groups, even having some community members taking on some roles of head coaches.

The Clayton School District is a positively aided district with no capital debt. It has a self-sustaining food service program that offers free meals to all students. Referendum details:

2012: 3-year non-recurring referendum approved

2012-\$200,000; 2013-\$250,000; 2014-\$300,000

2015: 3-year non-recurring referendum approved

2015-\$300,000; 2016-\$300,000; 2017-\$550,000

2018: 4-year non-recurring referendum approved

2018-\$700,000; 2019-\$750,000; 2020-\$750,000; 2021-\$800,000

2022: \$1,545,000 Recurring referendum approved

The district is in the second year of our new 10-year facilities plan. From the last 10-year facility plan we accomplished the following using Operational Levy Override Funds:

- Replaced entire gymnasium roof.
- Upgraded Food Service equipment.
- Upgraded our security camera system.
- Developed a secure entrance locking system.
- Created a Community Use Fitness Center.
- Expanded and repaved the main parking lot.
- Replaced worn and broken teacher furniture.
- Replaced student desks throughout the building.
- Replaced worn flooring throughout the building.
- Replaced worn and ill-functioning musical equipment.
- Totally replace the fire alarm system to bring up to code.
- Remodeled all of the restrooms creating some unisex restrooms.
- Permanently sealed the exterior walls of the gymnasium with insulation and steel.
- Replace old projector interactive boards with interactive panels throughout the school.
- Created equity among the students by providing laptops for all students in a 1-1 environment.
- Continue to rotate new technology purchases to keep laptops and other computers up-to-date.
- Reinforced the structure and replaced windows on the Northwood Tech Construction Academy building.

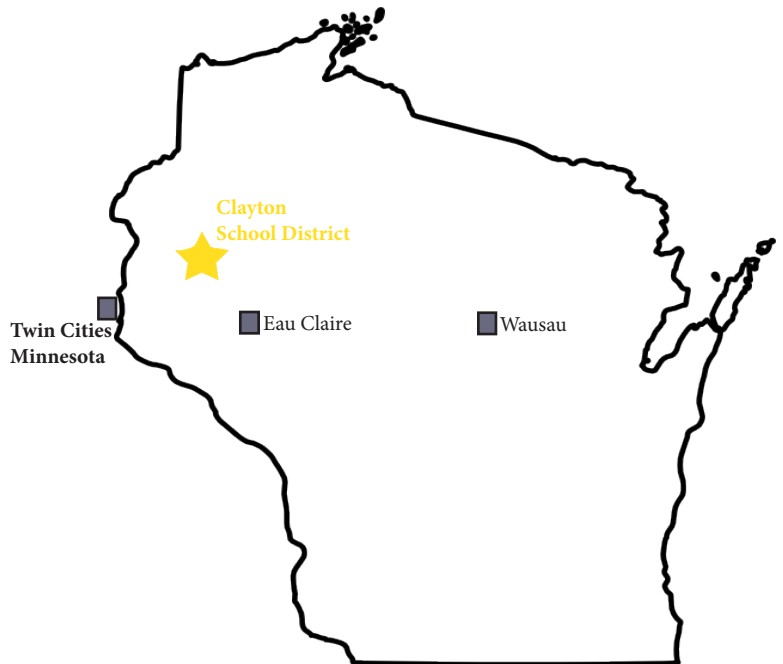


About the Community

The Village of Clayton is located in northwest Wisconsin about one-hour northeast of the Twin Cities (Minnesota). The district straddles the Polk-Barron County line. Clayton is midway between Rice Lake and St. Croix Falls, just South of the North Woods (Highway 8). Approximately 571 people call Clayton home.

The Clayton School is centrally located within the Village of Clayton and easily noticed by travelers as it sits within eye shot of the main highway passing through. A very cooperative relationship exists between the village and the district including the sharing of the main athletic field.

The 56th Annual Clayton Cheese Days festival this coming June, highlights the multiple churches and service groups through their involvement in the community as each takes on part of the festival weekend. Those service groups include the Clayton Lions Club, Woodland Lakes Rotary Club, Fire Department, and the Parks and Recreation Committee.



Related Links

- [Clayton School District](#)
- [Facebook - Clayton School District](#)
- [Village of Clayton WI](#)
- [Polk County WI](#)

