



# Welcome to the Melrose-Mindoro Area School District Search for a Superintendent

## Statistics

District Grades.....	ECH-grade12
Enrollment.....	749
Administrators.....	3
Teachers.....	67
Support Staff.....	70
Annual Operating Budget.....	\$11.5 million

N181 State Rd 108  
Melrose WI 54642  
608.488.2201  
[www.mel-min.k12.wi.us](http://www.mel-min.k12.wi.us)

## About the Melrose-Mindoro Area School District

The Melrose-Mindoro School District is a rural, ECH-12th grade district. It is twenty minutes from the communities of West Salem, Holmen, Black River Falls, WI, and thirty minutes from Sparta, WI.

The district highlights include:

- Graduation rate of 98.1%, above the Wisconsin average
- Small class sizes
- High student participation in after school activities - athletic and academic
- District-owned bus fleet that is modern and up to date
- Strong focus on PLC and curriculum

A referendum of \$24.7 million passed in 2016 for construction of new junior high & elementary wings added to the current high school building. This referendum also included a new elementary gym and several updates to the high school building. The project was completed for the beginning of the 2018-2019 school year.

**MISSION:** Knowledge + Integrity + Determinations = Success, “KIDS Come First”

**VISION:** Setting the standard for rural schools through relationships, rigor and responsibility.

**VALUES:** At Melrose-Mindoro we value Community, Achievement, Relationships, Communication and Professionalism.

Community: We value community partnerships and service opportunities.

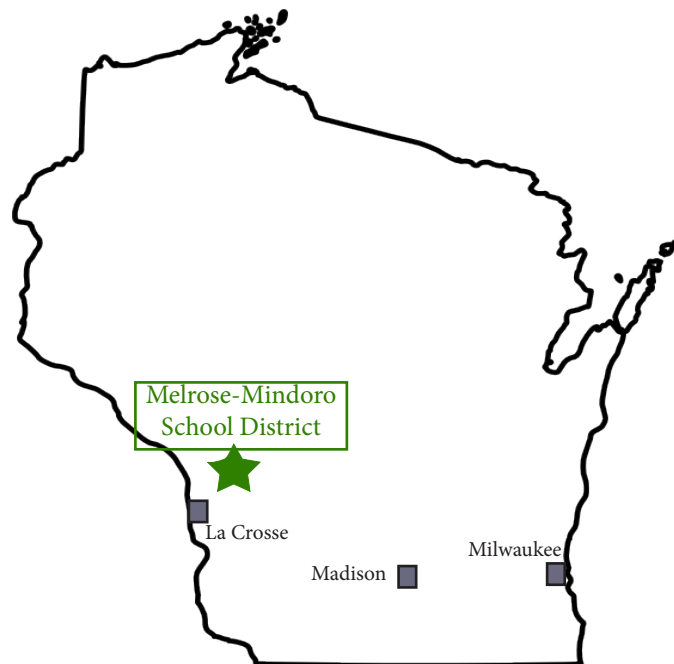
Student Achievement: We value encouraging and supporting students in their pursuit of academic excellence.

Relationships: We value building personal connections among students, staff, and community members.

Communication: We value developing and maintaining effective communication between our district and community.

Professionalism: We value highly-qualified staff delivering effective and engaging instruction.

# About the Melrose-Mindoro School District Community



The Melrose-Mindoro School District is comprised of all or part of 10 municipalities located in the 3 counties of [Jackson](#), [La Crosse](#) and [Monroe](#). The municipalities are Towns of Burns, Farmington, Franklin, Hamilton, Irving, Little Falls, Melrose, North Bend, Onalaska and the Village of Melrose.

The community is conveniently located 20 minutes between Black River Falls, Sparta, West Salem and Holmen. Wisconsin Highway 54 travels northeast–southwest through Melrose. The northern termini of Wisconsin Highway 71 and Wisconsin Highway 108 is located in Melrose as the highways come from the south.

The school district is unique in that its campus includes a high school building with a recent grade 7-8 addition and a new elementary school. The school facilities are the hub of community events including scouting activities, athletic activities for children in the evenings and on weekends, fine arts productions, and civic meetings.

In a recent survey, the community and parents ranked academic achievement as the highest strength of the district. The board of education prides itself on the district's accomplishments while being fiscally responsible.

## Related Links

- [Village of Melrose](#)
- [Town of Farmington](#)
- [Town of Melrose](#)
- [Town of Burns](#)
- [Town of Franklin](#)
- [Town of Hamilton](#)
- [Town of Little Falls](#)
- [Town of Onalaska](#)

# Superintendent Candidate Profile

The Melrose-Mindoro Area School District is seeking a committed and visionary leader who inspires trust and confidence, is skilled in written and verbal communications, is honest and ethical, and is a good listener who can build positive relationships among all school and community stakeholder groups. The successful candidate will demonstrate the knowledge and abilities to lead a smaller town/rural school district.

As the leader of the Melrose-Mindoro District, the candidate must be calm, open-minded, yet decisive and a motivational manager who can bring out the best in people. They should be an innovative problem-solver and have a background and understand of all aspects of the educational process. The next superintendent will need to demonstrate a strong ability in each of the following areas:

**Interpersonal Skills:** The candidate should:

- Possess the ability to listen and work successfully with staff, students, Board of Education and community.
- Be approachable and highly visible in the schools and in the community.
- Be willing to participate in the community through community organizations and events and be vested in the community.

It would be helpful if the candidate had knowledge and understanding of rural schools and rural communities.

**Leadership:** The candidate should:

- Be a collaborative leader who appropriately involves staff members as well as those affected in the decision-making process.
- Be willing to demonstrate effectiveness and creativity in the ability to recruit and retain staff members.
- Be able to bring out the best in people, while celebrating successes and having high expectations.
- Have an excellent background/understanding in school finance and curriculum and instruction.

**Communications:** The candidate should be able to:

- Establish a network of consistent and frequent District communication to internal and external stakeholders through a variety of media.
- Understand and explain School District instructional programs and financial issues to community members in a clear and consistent fashion through various media formats.
- Promote and market the district to parents and others who live in the surrounding area.

**Child Advocacy:** The candidate should:

- Be an advocate for all children, no exceptions.
- Have knowledge of the learning process at all school levels.
- Be able to work with staff, parents, and school board members to prioritize the resources needed to ensure high levels of learning for all.

It would be beneficial if the candidate had successful classroom teaching experience.

**Culture:** The candidate should:

- Have knowledge and experience with assessing, building, and sustaining a positive district culture.
- Demonstrate interpersonal and leadership skills that will bring staff together to work towards a shared vision of continuous improvement in all areas of the School District.

# Application Process

## Timeline

Application Deadline.....	April 7, 2023
Review of Applications.....	April 10, 2023
First Round of Interviews.....	April 17 & 18, 2023
Final Round of Interviews.....	May 2, 2023
Start Date.....	July 1, 2023

## Requirements

Candidates must hold or be eligible for a Wisconsin superintendent's license.

## Search Information

A description of the application process may be found on the WASB website: [Application Process](#)

Melrose-Mindoro Area School District website: <https://www.mel-min.k12.wi.us/>

Application deadline: April 7, 2023

Duties begin: July 1, 2023

Interested persons are encouraged to contact the consultant facilitating the search:

Fran Finco, [ffinco@wasb.org](mailto:ffinco@wasb.org), 608-780-6101

## Inquiries

Melrose-Mindoro Superintendent Search

Wisconsin Association of School Boards

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