

Welcome to the District Administrator Search for the Holly Hill Area School District



Timeline

Application Deadline.....	March 29, 2024
Review of Applications.....	April 8, 2024
First Interviews	April 15 & 16, 2024
Final Interviews.....	April 23, 2024
Start Date	July 1, 2024

District Statistics

District Grades	4K-8
Enrollment.....	470
Administrators	5
Teachers.....	51
Support Staff	38
Operating Budget.....	\$8.4 million
Overall Budget	over \$9.7 million

Application Process

Requirements

Candidates must hold or be eligible for a Wisconsin superintendent's license.

Search Information

Application process: www.wasb.org.

1. Create an account in the Search Services Portal
2. Complete your profile
3. Apply to the Holy Hill Area search

Our website: hhasd.org

Application deadline: March 29, 2024

Duties begin: July 1, 2024

Inquiries

George Steffen, WASB Search Services Consultant
(gsteffen@wasb.org, 815-353-9441)

Sally Sweitzer, Search Services Coordinator
(ssweitzer@wasb.org,
608-512-1721)



Mission

To provide a safe, challenging, student-centered learning environment focused on preparing students for their future through supportive parent, staff and community partnerships.

Vision

To inspire all students to continuously persevere and grow through a variety of academic, social and community experiences.

Slogan

Inspire. Persevere. Grow.

Holy Hill Area School District District Administrator Candidate Profile

The Holy Hill Area School District seeks a leader who is willing to make a long-term commitment to the district and who can demonstrate strong abilities in each of the following areas.

People Skills: Is an active listener who listens to understand, not just to reply. Is empathetic and approachable. Forms authentic relationships with staff, students and the community. Treats staff members with dignity while holding himself/herself and others accountable for results. Trusts the staff and develops leaders. Publicly acknowledges the achievements of students and staff members.

Instructional Leader: Has successful teaching and/or administrative experience, preferably at the elementary/middle school levels. Is well-grounded in knowledge of instruction and is an instructional leader who believes in professional development. Frequently visits classrooms and is visible in both schools. Works to support what is best for students.

Leadership Style: Should be a collaborative leader who enables others to excel and does not micromanage. Works collaboratively with the board of education. Is open to new ideas. Displays a love of learning and is a creative, innovative problem-solver. Follows through on decisions that have been mutually agreed upon. Is a true educational leader and not just a manager.

Communication: Is an effective communicator who is open and honest in communications. Demonstrates the ability to speak and write with clarity to advance key school district initiatives. Promotes and markets the district to attract and retain students. Is committed to engage with the public by participating in school events and in non-school, community organizations and events.

Teaching and Learning: Shows support for innovative programs, the arts and extracurricular activities. Uses data to inform the school board and community regarding student achievement and the accomplishment of district goals. Serves as a mentor to other administrators in the district. Continues a culture of high academic expectations for all students supported by an outstanding staff and a comprehensive curriculum.

Holy Hill Area School District

DISTRICT ADMINISTRATOR

SEARCH



About the School District

3117 Hwy 167, Richfield WI 53076 / (262) 628-1032

The Holy Hill Area School District is located in Washington County, Wisconsin, within view of Holy Hill, a scenic landmark located in the Kettle Moraine. It is 30 miles northwest of Milwaukee and 80 miles east of Madison. The district primarily serves the children of Richfield and Hubertus, including portions of Colgate, Erin and Hartford, in two schools: Friess Lake Elementary School, grades 4K-4, and Richfield Middle School, grades 5-8. The schools have been able to maintain small class sizes.

Overall, the budget is currently just over \$9.7 million and the operating budget is \$8.4 million. The district utilizes Funds 41 & 46 for capital improvements and is fortunate to not have to short term borrow with a 49% fund balance.

Construction on bathroom renovations and ADA compliance for two sets of bathrooms at each school is set to begin just after school releases in June, 2024, with a planned completion by mid-August. These upgrades were approved by the board of education in February, 2024, with a proposed budget of approximately \$1.2 million.

Highlights of the district:

- Second year in a row, Significantly Exceeds Expectations on its Wisconsin Department of Public Instruction report card
- Community service events (Veterans Day, Family Promise, Food Drive, Toy Drive, Earth Day)
- School assemblies recognizing both academics and citizenship achievements
- [Co-curricular Handbook](#)
- Athletics offered at both schools
 - basketball (boys and girls – 4th-8th);
 - volleyball, cross country, plus
 - intramurals (flag football, volleyball, basketball) (5th-8th)
- Clubs offered at both schools
 - -Friess Lake Elementary School: MakerSpace Club, Art Club, Book Club, Crazy 8's Math Club, Nature Club
 - -Richfield Middle School: Chess Club, Math Club, Crochet Club, Homework Club, Raider Reps
- 1:1 Chromebook, grades 1-8
- Friess Lake has a dedicated outdoor space for an outdoor classroom
- High community engagement (concerts, wellness events, parent sounding board)
- Low discipline rates lead to optimized learning time
- PTO – H.H.O.P.S. district and school-specific events and fundraising
- Summer school program held each summer (academic, elective & enrichment)



About the Community



The Holy Hill Area School District serves the students of Richfield (population 12,000) and Hubertus (population 5,000). The district is accessible to the Milwaukee metropolitan area.

From the Holy Hill district, students move on to Hartford Union High School as one of ten union high schools in the state of Wisconsin providing comprehensive high school education to students in grades 9-12. It serves approximately 32,600 residents of the city of Hartford; the village of Neosho; the town of Erin; and a portion of the village of Richfield and towns of Addison, Ashippun, Hartford, Herman, Hubbard, Hustisford, Lebanon, Rubicon, and Theresa.

Highlights of the community:

- [YMCA Camp Minikani](#) – school events held here annually
- [Richfield Nature/Historical Park](#) – community events (Maple Syrup Days, Threshere, Luminary Walk)
- [Glacier Hills County Park](#), [Pike Lake State Park](#)
- [Erin Hills Golf Course](#), [Kettle Hills Golf Course](#), Arrowhead Golf Course
- [Schauer Arts Center](#) – performing arts
- [Little Switzerland](#) – ski/snowboarding
- [Annual Richfield Days](#) (festival & parade) – middle school band usually participates
- [Richfield Soccer Club](#), [Richfield Youth Baseball & Softball Association](#)
- [Holy Hill Art Farm](#) – art markets, music events, food events, event venue

Related Links

[Village of Richfield](#)

[Town of Erin](#)

[Hartford Union High School District](#)

[Washington County WI](#)